

# Subcontractor Pre-qualification Statement

By submitting this Statement, Subcontractor affirms that the information provided herein is true and sufficiently complete so as not to be misleading. *ALL items must have a response in order to process your application.*

SUBMITTED TO: **Groathouse Construction, Inc.**

ADDRESS: **1349 Sheridan Ave  
Cody, WY 82414  
307-587-6610 (phone) | 307-587-6613 (fax)**

SUBMITTED BY:

SUBCONTRACTOR NAME:

ADDRESS:

PHONE/

FAX NUMBERS:

EMAIL ADDRESS:

(Will be used for sending information, addenda, bid forms, *etc.*)

PROJECT NAME FOR WHICH SUBMITTING FIRM WISHES TO PRE-QUALIFY:

BID PACKAGES FOR WHICH SUBMITTING FIRM WISHES TO PRE-QUALIFY:

## **1. ORGANIZATION**

- 1.1 How many years has your organization been in business as a Subcontractor?
  
- 1.2 How many years has your organization been in business under its present business name?
  - 1.2.1 Under what other or former names has your organization operated?
  
- 1.3 If your organization is a corporation, answer the following:
  - 1.3.1 Date of incorporation:
  - 1.3.2 State of incorporation:
  - 1.3.3 President's name:
  - 1.3.4 Vice-president's name(s):
  
  - 1.3.5 Secretary's name:
  - 1.3.6 Treasurer's name:
  
- 1.4 If your organization is a partnership, answer the following:
  - 1.4.1 Date of organization:
  - 1.4.2 Type of partnership (if applicable):
  - 1.4.3 Name(s) of general partner(s):
  
- 1.5 If your organization is individually owned, answer the following:
  - 1.5.1 Date of organization:
  - 1.5.2 Name of owner:
  
- 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## **2. LICENSING**

- 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.
  
- 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

### 3. EXPERIENCE

- 3.1 List the categories of work that your organization normally performs with its own forces.
  - 3.1.1 What are your Firm's Manpower Capabilities (crews and sizes)?
  
- 3.2 Claims and Suits. **(If the answer to any of the questions below is yes, please attach details.)**
  - 3.2.1 Has your organization ever failed to complete any work awarded to it?
  
  - 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?
  
  - 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?
  
  - 3.2.4 Has your organization failed to complete its portion of work by the contract completion date within the past five years?
  
  - 3.2.5 Are there now pending and/or have there ever been Liquidated Damages assessed against your organization?
  
- 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)
  
- 3.4 **On a separate sheet**, list major construction projects your organization has in progress, giving the name of project, contact information for the owner and architect, contract amount, percent complete and scheduled completion date.
  - 3.4.1 State total worth of work in progress and under contract:

3.5 **On a separate sheet**, list the major projects your organization has completed in the past five years, giving the name of project, contact information for the owner and architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

3.5.1 State average annual amount of construction work performed during the past five years:

3.6 **On a separate sheet**, list the construction experience and present commitments of the key individuals of your organization.

3.7 What is your firm's current worker's compensation Experience Modification Rating?

#### 4. REFERENCES

4.1 General Contractor/Supplier References (Include contact name and phone).  
*(minimum of four):*

4.2 Banking Reference (Include Contact Name and Phone):

4.3 Surety:

4.3.1 Name of bonding company:

4.3.2 Name and address of agent:

4.3.3 Current bond Single and Aggregate limits and Bond Rate:

4.4 Insurance:

4.4.1 Name of insurance company:

4.4.2 Name and address of agent:

## 5. FINANCING

### 5.1 Financial Statement.

- 5.1.1 The following information is taken from Subcontractor's latest audited financial statement: (If an audited financial statement is not provided a bond may be required. Please complete Section 4.3 fully.)

Current Assets (*e.g.*, cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (*e.g.*, accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (*e.g.*, capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

- 5.1.2 Name, address, and phone number of firm preparing financial statement, and date thereof:

- 5.1.3 Is the referenced financial statement for the identical organization named on page one?

- 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (*e.g.*, parent-subsidiary).

- 5.2 Will the organization whose financial information is provided act as guarantor of the contract for construction?

END OF PRE-QUALIFICATION STATEMENT